



BELKNAP COUNTY COMMISSIONERS  
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Edward D. Philpot, Jr.  
Chairman  
Laconia

John H. Thomas  
Vice-Chairman  
Belmont

Stephen H. Nedeau  
Clerk  
Meredith

## Commissioners Meeting Minutes June 27, 2012

Commissioner Thomas called the Belknap County Commissioners meeting to order at 7:32 AM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners Edward D. Philpot Jr., John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett.

**Introduction:** County Attorney Melissa Countway Guldbrandsen introduced Roni Karnis, the new assistant County Attorney, to the Commissioners.

**Medical Contract:** Superintendent Ward submitted a financial analysis and important facts to support why he believes we should change medical providers. Administrator Shackett recommended approving and entering into the contract as presented. M/Thomas, S/Nedeau to approve and enter into contract with the American Institutional Medical Group, LLC. Unanimous. **Motion carries.**

**Sullivan County Tour:** Administrator Shackett told the Commissioners that the re-scheduled tour of the Sullivan County Jail will be on Tuesday, July 10, 2012 at 10:00 AM.

**Approval of minutes:** M/Nedeau, S/Thomas to adopt the 6/13/12 minutes as written. Unanimous. **Motion carries.**

**Administrators report:** The Certificate of Authority needs to be re-signed by the clerk (approved at the 4/18/12 meeting). Commissioner Nedeau will resign. Administrator Shackett spoke to Ricci Greene and they indicated that they will still hold to the same time period (12-16 weeks) in getting the work done even though we have to wait three more weeks for the July 16, 2012 Delegation meeting. Ms. Shackett also provided the Commissioners with a DRAFT Capital Improvements Program. Administrator Shackett called the Bond bank yesterday to ask for estimated schedules (just to get a general idea) on debt service for the jail project.

**Commissioners Committee reports:** Commissioner Thomas reported that the Cooperative Extension met last night and part of the discussions were focused on the Community Corrections Program. Also, the master gardeners will be doing the work on the new county sign at this complex. Lastly, Andy Fast of the UNH Coop won the NE Regional Tree Farm Inspector of the Year award. The 4-H fair will take place again in August. Commissioner Thomas reported that BCEDC will meet with first Friday in July and that Lynn from BCEDC is retiring, today is her last day. Commissioner Philpot as nothing new to report. Commissioner Nedeau met with the airport authority last week and nothing new to report from it.

**Registry of Deeds Agreement:** Administrator Shackett presented an agreement between the Belknap County Commission and the Register of Deeds. Ms. Shackett recommends signing this agreement. There have been mediation sessions, this agreement has been vetted by the County Auditors and will remove the negative comment on the county Upon the Commissioners approval, the agreement will be forwarded to DRA. Ms. Shackett credited Glen Waring, the Finance Director for his work on this issue. M/Nedeau, S/Thomas vote to ratify the agreement and to send this along to the judge as it will end up as a court order. Unanimous. **Motion carries.**

**Supplemental Appropriation meeting with Delegation on 6/25/12:** Commissioners wanted to thank Administrator Shackett for her part and her professionalism at the 6/25/12 supplemental appropriation hearing. Commissioners were very frustrated that some Delegates state that they have not been informed of this project and did not have any information. It has been in the works for about 1.5 years now. Discussion ensued. Commissioners authorized Administrator Shackett to obtain a legal opinion on the vote that was taken at this meeting for a supplemental appropriation by the county delegation. Chair Millham is also in favor of obtaining a legal opinion.

**Adjourn:** M/Nedeau, S/Thomas to adjourn at 8:50 AM. Unanimous. **Motion carries.**

Respectfully submitted,

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Angela A. Bovill, Administrative Assistant